

Minutes of the Extraordinary Meeting of Mellor Parish Council
at St Mary's School on Thursday 1st February 2024 commenced at 7.00 pm

Present: Councillors: Stella Brunskill, Quentin Colborn, Emma Dickinson-Gater, John Fletcher, Michael O'Grady, Jennifer Proctor, Robin Walsh

Also in attendance: 16 members of the Public

1.	To elect a Chairman to preside over the Meeting on the evening. JF was selected by Members.
2.	To receive and approve any apologies for absence. No apologies.
3.	To receive declarations of pecuniary or personal interest. QC reported a personal interest for item 11.
4.	Adjournment for Public session maximum 15 minutes for the Public to raise any issues max 5 mins per person 4 Members of the Public spoke and queried where in the Minutes of 7 th December it was decided to allow the 7 Saplings be temporarily transplanted to Daniel Thwaites Brewery. 1 Member of public further criticised the Council for its Agenda items. 1 Member of Public raised concern about what Residents had said during the Planning and Economic Committee Meeting held last Month at RVBC offices to consider whether to make the Tree Preservation Order permanent. The Chair then closed the Public Session.
5.	To resolve to appoint a Chairman for Mellor Parish Council JF called for a named vote. SB was proposed by QC seconded by RW. Votes in favour SB, QC, MOG, RW JF was proposed by EDG seconded by JP. Votes in favour EDG, JF, JP Resolved that SB be elected Chair of Mellor Parish Council
6.	To resolve to appoint a Vice Chairman for Mellor Parish Council. EDG was proposed by JP seconded by JF. Resolved that EDG be elected Vice Chair of Mellor Parish Council
7.	To discuss and move to resolve to fill the two vacancies by way of co-option available following the resignation of Cllr Barnes and Cllr Venables. There were two nominees who introduced themselves to Council by way of a speech. Council voted by show of hands 6 in favour and 1 abstention Resolved Bernard Murtagh be co-opted for the casual vacancy of Jennie Barnes seat. Resolved Ian Flaherty be co-opted for the casual vacancy of Mick Venables seat.
8.	To resolve to appoint an Acting Clerk following the Clerk's resignation. Proposed JP be Acting Clerk by EDG and seconded by SB Resolved JP to hold the position of Acting Clerk.

9.	<p>To resolve to confirm the Minutes of the Parish Council Meeting held on 7th December 2023</p> <p>The Minutes of MPC held on 7th December 2023 had been published and circulated to Members.</p> <p>Resolved that those Minutes be accepted and approved and signed by JF</p>
10.	<p>To discuss, debate and move to resolve any motion in relation to MPC Standing Orders 4 bank signatories are required, Internet Banking and updating the current bank address and cheque book from the ex-Clerk Michelle Root.</p> <p>JP to contact Lloyds bank and organise new bank signatories and address update. Advised Members the cheque book had been collected.</p> <p>Resolved JF and EDG were agreed as new bank signatories</p>
11.	<p>To consider and approve any response to be made to Planning Applications</p> <p>3/2023/0972 For the erection of a building to accommodate treatment rooms at the Everything Retreat, an outdoor swimming pool and the continued use of the former stable buildings for general storage purposes at Pendle View, Primrose Lane, Mellor, BB2 7EQ</p> <p>Resolved Cllrs neutral on planning application.</p> <p>3/2024/0025 70 Mellor Brow, Mellor Proposed demolition of existing bungalow and garage and construction of replacement bungalow and garage (Resubmission of 3/2023/0294)</p> <p>Resolved Cllrs neutral on planning application.</p>
12.	<p>To discuss, debate and move to resolve any motion in relation to the forming of a Staffing Committee (min 3 members)</p> <p>Members discussed writing the terms of reference before forming a staffing committee.</p> <p>Resolved JP write the terms of reference and defer forming a Committee to March Agenda.</p>
13.	<p>To recruit members to the Finance committee following the resignation of a Member. To arrange a meeting to set the budget.</p> <p>QC advised minimum of 4 members to ensure quorate.</p> <p>QC queried JF had not submitted items from the Finance Meeting on 26th November 2023.</p> <p>Resolved to defer setting the date of the next finance committee meeting and recruiting 2 further Members to March Agenda.</p>
14.	<p>To discuss repayment by 29th February 2024 of the LEF Grant Project reference 128 received by QC by email.</p> <p>Deferred to Agenda item 16 with the agreement of the Chair.</p>
15.	<p>Update Finance balances and pay Clerk's salary</p> <p>Members were advised by JP she had received an unopened Lloyd's bank statement and the current balance was £62,843.54 statement dated 29th December 2023.</p> <p>.</p> <p>Members were advised JP had seen a reminder email from SLCC for MPC Subscription.</p>

	<p>Resolved JP to contact SLCC to discuss the amount due. Approval of the Clerk's Salary was deferred to Agenda item 18</p>
16.	<p>Deferred Item 14 To discuss repayment by 29th February 2024 of the LEF Grant Project reference 128 received by QC by email.</p> <p>To discuss the temporary relocating of the 7 saplings transplanted to the site of Daniel Thwaites.</p> <p>MOG advised that a decision was taken by the Clerk under a considerable amount of pressure. QC advised that the previous Chair gave instruction the Clerk to accept the offer. QC disagreed. RW Advised Members voted in favour at the November meeting to move the trees when legally able to do so. EDG advised that the Clerk had sought advice from LALC and the vote was legal. SB advised of the Covenant on the play area. Members agreed to defer to March Meeting Members discussed contacting the LEF to ascertain why they required repayment. Resolved not to repay without further information. SB asked JP to contact the LEF Grant.</p>
17.	<p>Matters brought forward by Members FOR INFORMATION ONLY</p> <p>JF reported attending at RVBC for a SPIDS update and would report to Council in an Agenda item at March meeting. JP informed Members that she was dealing with the Casual Vacancy Notice following the resignation of Cllr Mellor.</p>
18.	<p>Chairman to bring an urgent staffing matter to Members' attention. Members resolved to exclude Press & Public for this item. Deferred item 15 was discussed in relation to Clerk Salary. Resolved QC to draft a letter for JP to send to the Ex Clerk.</p>
<p>Note the next meeting of Mellor Parish Council will be held on 7th March 2024</p>	
<p>The Chairman closed the meeting at 8.50</p>	